

COVID-19 Rent Assistance Required Documentation



The City of Miami Beach is providing rent and utility assistance to Miami Beach residents adversely impacted by the COVID-19 pandemic. The City has committed a variety of State and Federal funds to this effort including Community Development Block Grant - CV (CDBG-CV), HOME Investments Partnership (HOME), and State Housing Initiatives Program (SHIP). Each funding source has its own eligibility criteria. The following is a general list of eligibility requirements. Applicants **must provide hard copies** of the following documents and **meet the income eligibility requirements**:

| | |
|--|--|
| <input type="checkbox"/> Identification <i>The applicant must prove his identity.</i> | <input type="checkbox"/> Florida-issued Driver's License or Identification Card (valid and reflecting the address for which the applicant is seeking rent assistance) <input type="checkbox"/> Social Security card for applicant (listing name that matches government-issue identification provided) |
| <input type="checkbox"/> US Citizenship/Residency <i>Federal funds require citizenship or residency for re-</i> | <input type="checkbox"/> U.S. birth certificate <input type="checkbox"/> U.S. citizenship or residency (certificate, card or passport) |
| <input type="checkbox"/> Miami Beach Residency <i>Only Miami Beach residents can be served with entitle-</i> | <input type="checkbox"/> Valid residential lease listing applicant(s) as party/lessee <input type="checkbox"/> Current utility bill listing applicant(s) as customer (FPL, TECO, cable, etc.) |
| <input type="checkbox"/> Compliance prior to COVID-19 emergency declaration <i>Applicants must have been current with rent and utility payments prior to March 1, 2020</i> | <input type="checkbox"/> Evidence of employment on March 1, 2020 (payroll records, direct deposit records, etc.) <input type="checkbox"/> Evidence of current rent as of March 1, 2020 (rent receipt, cancelled check, etc.) <input type="checkbox"/> Evidence of current utility payments as of March 1, 2020 (cancelled checks, wire transfers, online statements, etc.) |
| <input type="checkbox"/> Evidence of adverse financial impact by COVID-19 <i>Applicant must demonstrate that he/she has been adversely impacted financially as a direct result of COVID-19</i> | <input type="checkbox"/> Loss of employment (WARN letter, unemployment application, etc.) <input type="checkbox"/> Reduction in income (furlough letter from employer, payroll records, bank statements, etc.) <input type="checkbox"/> 3-Day/5-Day Notice of Eviction (must be dated with month of assistance indicated and indicate past due rent amounts exclusive of fees) <input type="checkbox"/> Past Due Statements (utilities) |
| <input type="checkbox"/> Income Eligibility <i>Federal and State income guidelines serve primarily low-income residents earning less than 80% Area Median Income (\$4,266 per month for a household of 1) and with limited assets.</i> | <input type="checkbox"/> Bank statements (March 1, 2020 to application date) <input type="checkbox"/> Payroll records (must include March 1, 2020 to application date) <input type="checkbox"/> Benefits letter (Social Security Administration, pension, etc.) <input type="checkbox"/> 2019 tax return |
| <input type="checkbox"/> Landlord Participation <i>Landlord must consent to receiving payment from City to bring applicant(s) current on rent</i> | <input type="checkbox"/> Online vendor registration with City <input type="checkbox"/> Completion of Landlord Participation Agreement |

For more information, call the Office of Housing and Community Services at

305-673-7491